



Your Generics and Biosimilars Industry

JOB DESCRIPTION

Position Title: Director, Policy

Department: Policy

Report To: Senior Vice President, Policy

AAM offers a competitive salary and benefits package including health, disability, and life insurance as well as 401k match. Salary range: \$125,000 - \$145,000 plus bonus.

Job Summary: The Director, Policy at the Association for Accessible Medicines (AAM) is responsible for working with leadership to identify issues impacting AAM members' interests and develop AAM policy positions that effectively support those interests. The role includes identifying and managing research opportunities projects as well as developing written testimony, public comments, policy papers and other materials in support of AAM's policy positions. The role also works closely with AAM's government affairs team to support lobbying efforts with congressional offices.

Essential Duties and Responsibilities:

- Collaborate and assist with the development of AAM's policy positions.
- Serve as a project manager for policy research and data-driven projects. This includes but is not limited to gathering information on new regulations, trends and anticipated issues, identifying sources of research and policy analysis, contributing to strategy development and execution, and supporting the production of research reports, brief policy papers and other educational materials for internal and external audiences.
- Collaborate with AAM policy and government affairs staff to develop federal and state policy goals, strategic plans, and legislative strategy by developing written testimony, public comments, policy papers, correspondence and other materials to support advocacy.
- Support lobbying efforts on policy issues impacting generic and biosimilar manufacturing and expanding utilization of such products.
- Monitor and track trends and developments in the generic and biosimilars industries and provide proactive policy analysis and consultation to AAM staff and member companies regarding emerging threats and opportunities.
- Foster development and strategic management of key relationships with Administration policymakers.

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- Serve on internal AAM and generic industry task forces to develop AAM policy and provide updates to member companies as assigned.
- Collaborate with AAM's Communications team to create and distribute content.
- Perform other duties as assigned consistent with the goals of AAM.

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Strong working knowledge of health policy, working knowledge the generic and biosimilar industry
- Strong working knowledge of legislative and regulatory processes related to prescription drugs.
- Excellent written and oral communication skills, including the ability to simplify complex issues through understandable and persuasive presentations
- Exceptional interpersonal skills, a focused listener
- Exhibits a high degree of personal initiative and desire to achieve success for AAM
- Exceptional organizational and project management skills for timely implementation of projects involving multiple functions and external resources
- Ability to prioritize and manage multiple initiatives simultaneously
- Ability to work in a collaborative environment and accomplish tasks with self-direction and provide exemplary customer service
- Ability to work creatively and with flexibility in a fast paced environment while maintaining high work standards
- Excellent computer skills, including experience using Microsoft Word, Excel and PowerPoint

Education and Experience Requirements:

- Bachelor's Degree, required. Advanced degree in public health, business or an equivalent preferred.
- Relevant experience working in Congress or the Administration preferred.
- 5+ years of professional experience in health policy, required

Travel: Minimal